



MASHANTUCKET EMPLOYMENT RIGHTS OFFICE

Instructions for filing Charge

**Alleging Prohibited Practice under Section 6(a) or 6(b)
of Title 32, M.P.T.L., the Mashantucket Pequot Labor Relations Law**

PLEASE REVIEW THE FOLLOWING IMPORTANT INFORMATION BEFORE SUBMITTING A CHARGE FORM AND INTAKE QUESTIONNAIRE

- After completing the Charge (MERO Form 32-1010 or MERO Form 32-1020) and Intake Questionnaire (MERO Form 32-1030), sign and date the declaration and deliver both forms to the MERO Director. The case will be deemed filed on the date that the MERO Director receives a fully-completed and originally signed Charge and Intake Questionnaire.
- The person filing the charge must deliver to the other party a copy of the completed Charge Form and Intake Questionnaire for receipt by the other party on the same date as the submission of the forms to the MERO.
- Cases alleging violations of Section 6 of the MPLRL are, except as described below, referred to the Mashantucket Pequot Tribal Court for adjudication by an impartial special master with substantial experience in labor relations and labor law and experience or advanced training in Tribal Law.

The MPLRL provides that, within five (5) days of a Charge being filed under Section 7, any party may request adjudication of the Charge by a Three-Member MERO Board. If such a request is filed, a panel shall be established consisting of three members appointed at the outset of each case. Within five (5) days of the request for a MERO Board, the Tribal Employer and the Labor Organization (or if a claim is filed by a Tribal Employee, the Tribal Employee), will each appoint one member of the Board. The Board members appointed by each of the parties shall confer and jointly appoint a third member, who shall be the presiding officer of that MERO Board. If the members appointed by the parties cannot agree within five (5) days upon a third member, the MERO shall request from the American Arbitration Association a random panel of seven (7) arbitrators who are members of the National Academy of Arbitrators and the members appointed by the Tribal Employer and the Labor Organization shall select a presiding officer from said list within five (5) days of receipt of the list. The costs of the MERO Board and any fees associated with the proceedings shall be shared equally by the parties.

Requests for a Three-Member MERO Board must be filed with the MERO Director no later than five (5) days after a Charge is filed. Please use MERO Form 32-0300.

The information contained in these instructions is summary in nature and is not a substitute for review of the Mashantucket Pequot Labor Relations Law (MPLRL), the Procedures Manual for Processing Claims Alleging Prohibited Practices, and other relevant information and guidance issued by the MERO. The MPLRL, forms and guidance are available on the MERO's web site at www.mptnlaw.org/MERO.htm. If you require assistance to file a charge, please contact the MERO.

MERO Form-32-1000
(10-09-01)